



## Application for Authority Order Form

Today's Date \_\_\_\_\_ Contact/Email \_\_\_\_\_

Firm/Name \_\_\_\_\_

Phone # \_\_\_\_\_ Your Fax # \_\_\_\_\_

Address for delivery of Documents \_\_\_\_\_

1. Level of Service: Routine \_\_\_\_\_ Expedited \_\_\_\_\_  
\* Fee / Timeframe will vary by State

3. Current Company Name \_\_\_\_\_

4. Domestic State \_\_\_\_\_ Date Formed \_\_\_\_\_

5. Business Purpose \_\_\_\_\_

6a. Registered Agent's Name & Address: use PCS \_\_\_\_\_ [or] \_\_\_\_\_

6b. Business Address in new State \_\_\_\_\_

\_\_\_\_\_ County \_\_\_\_\_

6c. Business Address in Home State \_\_\_\_\_

7. If this is a LLC, is it: Member managed \_\_\_\_\_ Manager managed \_\_\_\_\_  
Director / Member / Manager / Officer Information (You must have a minimum of one)

8a. Name \_\_\_\_\_ Title \_\_\_\_\_  
Address \_\_\_\_\_

8b. Name \_\_\_\_\_ Title \_\_\_\_\_

Address \_\_\_\_\_

In order to file your Application for Authority/Qualification, we must obtain a Certificate of Existence from your original jurisdiction of formation (the price of which varies by State). If there are delinquent returns, tax liabilities or annual reports, your Certificate of Existence will likely say so. You must be in Good Standing with your home jurisdiction in order to submit this new filing. Professional Service Entities (PC & PLLC) must be filed with a Certificate of Consent from the appropriate licensing authority. Please ask for and fill out a PC/PLLC Affidavit so that we may obtain this Certificate for you. You will be charged for the retrieval of your Certificate(s) of Standing regardless of your company's standing status.

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